The COVID-19 Data Governance Committee (“CDGC”) suggests you review the University of Arizona’s (UA) [COVID-19 Response Dashboard](https://covid19.arizona.edu/dashboard) for your data needs first. If the data you are seeking is not provided, complete this form. All fields are required. **Please note that identifiable information or geolocation data is not typically granted through this mechanism.**

All requests for data are subject to approval in compliance with all Federal, State, and local laws as well as UA’s Privacy Principles and policies and the Arizona Board of Regents policies. If your request is fulfilled, you will be asked to sign UA’s Data Use Agreement.

1. **Requestor Name (First & Last Name)**

Click or tap here to enter text.

1. **Submission Date**

Click or tap to enter a date.

1. **UA Affiliation**

Faculty

Staff

Student

Designated College Colleague: state your affiliation with UA and what you do as a DCC

Click or tap here to enter text.

1. **College/Department/Unit**

Click or tap here to enter text.

1. **UA Email**

Click or tap here to enter text.

1. **Is there a co-requestor?**

No

Yes: provide Co-requestor Name, UA Affiliation, UA NetID, College/Department/Unit, and UA Email

Click or tap here to enter text.

1. **Data subject type** (select all that apply)

Student

Employee (staff/faculty)

DCC

1. **What is/are the questions(s) that you’re trying to answer using COVID-19 data?**

*Consider what, where, who, and when*

Click or tap here to enter text.

1. **How are you planning to use the data?**

Click or tap here to enter text.

1. **Are you trying to create intersectionality between different data sets?**

No

Yes: explain the intersectionality

Click or tap here to enter text.

1. **Do you plan to use the data and/or resulting analysis for any of the following purposes: publications, external presentation, thesis or dissertation, internal reporting, grant proposal, etc.?**

Click or tap here to enter text.

1. **Do you currently have access to the data? If yes, go to question 15.**

Yes

No

1. **Describe the kind/type of data you are requesting. Be as detailed as possible by providing the specific data elements you are requesting. Refer to the** [**Data Inventory**](https://docs.google.com/spreadsheets/d/1a1trSDdtk8Exc_1rL4AYIIRmOH2T5lVKgXbqPe5OAe8/edit#gid=541890420) **for data element types.**

Click or tap here to enter text.

1. **How often will you need this data, i.e., once, daily, weekly, etc.? Include the start and end dates.**

Click or tap here to enter text.

1. **Does this request require IRB approval?**

Yes

No

1. **How will you ensure the data you receive will be transmitted and stored to meet the requirements outlined in ISO’s** [**Information Handling Standard**](https://confluence.arizona.edu/display/UAIS/ISO-400-S2+Information+Handling+Standard)**? Please describe below. Refer to the** [**Data Inventory**](https://docs.google.com/spreadsheets/d/1a1trSDdtk8Exc_1rL4AYIIRmOH2T5lVKgXbqPe5OAe8/edit#gid=541890420) **to determine how the data is classified.**

Click or tap here to enter text.

1. **When would you like to have the data?**

Click or tap here to enter text.

We will make every effort to make a determination, and if appropriate, provide data by your desired date. More complex requests may take longer to process. The standard time frame for processing a data request is 5-10 business days from the date of approval.

1. **Attachments**

Please include your IRB application or any other relevant documentation needed to make a determination.